

Right to Erasure Editable Request Form

Please, don't delete any parts of this form, just fill in the needed information. Otherwise, we will not be able to consider your request.

The information you supply in this form will only be used for the purposes of identifying the personal data you are requesting us to erase and of responding to your request. You are not obliged to complete this form to make a request, but doing so will make it easier for us to process your request quickly.

If you are the data subject, you may consider filling in the [Online Form](#).

After filling and signing this form, you may send it to:

- dataprivacy@cloud365.global

or to:

- Cloud365, Lda.
R. António Champalimaud, Lote 1
1600-514 Lisboa
Portugal

SECTION 1: Details of the person requesting information.

You need to fill in at least one of the fields 'Address' or 'Email address' below, so we can contact you in case we need additional information to fulfill your request.

- Full name*:
- Address*:
- Contact telephone number:
- Email address*:

SECTION 2: Are you the data subject?

Please tick the appropriate box and read the instructions which follow it.

- YES:** I am the data subject. I enclose proof of my identity (see below). **(Please go to Section 4)**
- NO:** I am acting on behalf of the data subject. I have enclosed the data subject's written authority and proof of the data subject's identity and my own identity (see below). **(Please go to Section 3)**

To ensure we are erasing data of the right person we require you to provide us with proof of your identity and of your address. Please supply us with a photocopy or scanned image (do not send the originals) of one or both of the following:

1) Proof of Identity

Passport, photo driver's license, national identity card, birth certificate.

2) Proof of Address

Utility bill, bank statement, credit card statement (no more than 3 months old); current driver's license.

If the email address you provided is stored in our data files, you don't need to provide any documentation at this stage, we will try to verify your identity by sending a confirmation email message. I

If we are not convinced you are who you claim to be, we reserve the right to refuse to grant your request.

SECTION 3: Details of the data subject (if different from section 1)

Full name:

Address:

Contact telephone number:

Email address:

SECTION 4: Reason for erasure request

Given the sensitive nature of erasing personal data, GDPR Article 17 requires certain conditions to be met before a request may be considered. Please supply us with the reason you wish your data to be erased and please attach any justifying documents to this one.

Please tick the appropriate box:

- You feel your personal data is no longer necessary for the purposes for which we originally collected it.
- You no longer consent to our processing of your personal data.
- You object to our processing of your personal data as is your right under Article 21 of the GDPR.
- You feel your personal data has been unlawfully processed.
- You feel we are subject to a legal obligation of the EU or Member State that requires the erasure of your personal data.
- You are a child, you represent a child, or you were a child at the time of the data processing, and you feel your personal data was used to offer you information society services.

SECTION 5: What information do you wish to erase?



Please describe the information you wish to erase. Please provide any relevant details you think will help us to identify the information. If applicable, it would be helpful if you could provide the URL for each link you wish to be removed.

Also, if your request relates to a URL link, please explain, if it is not abundantly clear, why the linked page is about you or the person you are representing on this form.

Please note that, In certain circumstances, where erasure would adversely affect the freedom of expression, contradict a legal obligation, act against the public interest in the area of public health, act against the public interest in the area of scientific or historical research, or prohibit the establishment of a legal defense or exercise of other legal claims, we may not be able to erase the information you requested in accordance with article 17 (3) of the GDPR. In such cases you will be informed promptly and given full reasons for that decision.

While in most cases we will be happy to erase the personal data you request, we nevertheless reserve the right, in accordance with Article 12(5) of the GDPR, to charge a fee or refuse the request if it is considered to be "manifestly unfounded or excessive." However, we will make every effort to provide you with the erasure of your personal data if suitable.

SECTION 6: Declaration

Please note that any attempt to mislead may result in prosecution.

I confirm that I have read and understood the terms of this subject access form and certify that the information given in this application to is _____ true. I understand that it is necessary to _____ confirm my/the data subject's identity and it may be necessary to obtain more detailed information to locate the correct personal data.

Signed: _____ Date:.....

Documents which must accompany this application:

- Evidence of your identity (not needed if you provided an email address that is stored in our data files). Please check Section 2.
- Evidence of the data subject's identity (if different from above)
- Authorization from the data subject to act on their behalf (if applicable)
- Justification for erasure of data (see section 4)